

## Action Taken Report

Meeting of Internal Quality Assurance Cell (IQAC)

Date:25/08/2017

Time: 3:00 PM

Venue: Principal's Room

### **Members Present:**

1. Dr. Anil Kumar S. H, Principal i/c
2. Dr. Subu Surendran, Coordinator
3. Dr. P. P. Thomas, HOD-BT
4. Dr. Anitha C. S., Associate Professor, Dept. of Mathematics
5. Dr. G. Mohan, Professor, Dept. of ME
6. Dr. R. Ajith, HOD-ME
7. Dr. Soniya B, HOD-CSE
8. Dr. Sheeja M. K, HOD-ECE
9. Prof. Anoop Kumar S, Associate Professor, Dept. of ME
10. Dr. Jayasudha J. S, Professor, CSE
11. Prof. Sajith Sethu P, Assistant Professor, Dept. of ECE
12. Dr. Shimi Lawrence, Coordinator – KTU
13. Prof. Preeja V, Assistant Professor, Dept. of CSE
14. Prof. George M Joseph, Assistant Professor, Dept. of ECE
15. Prof. Prakash U, Associate Professor, Dept. of ME

### **Agenda:**

1. Analyze the PO/PSO attainment for the academic years 2015-16 & 2016-17

### **Action Taken:**

1. Department Advisory Board Formation: All Heads of Departments (HODs) were instructed to take the necessary steps to form the Department Advisory Board (DAB).

Discussion and Decisions:

### ***Mechanical Engineering (ME):***

- Analyzed the PO/PSO attainment for 2015-16 and 2016-17.
- PO and PSO attainment levels were presented, showing varying degrees of improvement across different criteria from the academic year 2015-16 to 2016-17.

***Mechanical (Automobile) Engineering (MA):***

- Presented PO and PSO attainment for the academic years 2015-16 and 2016-17.
- Notable improvements were observed in several PO and PSO targets.

***Computer Science & Engineering (CS):***

- Reviewed the attainment levels of PO and PSO for 2015-16 and 2016-17.
- The data indicated progress in multiple areas, although some targets showed minimal change or decline.

***Biotechnology & Biochemical Engineering (BT):***

- Detailed the PO and PSO attainment for the given years.
- The results demonstrated considerable improvements in most targets, though some areas require additional attention.

***Electronics & Communication Engineering (ECE):***

- Provided PO and PSO attainment figures for the academic years 2015-16 and 2016-17.
- The analysis highlighted significant advancements in numerous areas, though a few targets were not met.

**Remedial Measures:**

- Program coordinators explained the remedial measures taken to improve POs that did not meet the target levels. These measures included revised teaching strategies, enhanced student engagement practices, and targeted support for underperforming areas.

Coordinator:

IQAC