

MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL(IQAC)

The meeting was held at 3.00pm on 22-02-2018 in Principal's room.

Agenda:

1. S1 Result Analysis
2. Analyze the mentoring system
3. Discuss the external audit report.

Attendance:

Members present

1. Dr. Anil Kumar S. H, Principal i/c
2. Dr. Subu Surendran, Coordinator
3. Dr. R. Ajith, HOD -ME
4. Dr. Soniya B, HOD-CSE
5. Dr. Jayasudha J. S., Professor, Dept. of CSE.
6. Prof. Anoop Kumar S, Associate Professor- Dept. of ME
7. Dr. P. P. Thomas, HOD-BT
8. Dr. Anitha C. S., Assoc. Professor, Dept. of Mathematics
9. Dr. G. Mohan, Professor, Dept. of ME
10. Prof. Sajith Sethu P, Assistant Professor, Dept. of ECE
11. Dr. Shimi Lawrence, Coordinator –KTU
12. Prof. Preeja V, Assistant Professor, Dept. of CSE
13. Prof. George M Joseph, Assistant Professor- Dept. of ECE
14. Prof. Prakash U, Assoc. Professor, Dept. of ME

Discussion/ Decisions

1. University results for S1 have been analysed and the following suggestions were made to improve results.
 - a) Mentoring system should be made stronger. Weak students should be identified and special attention should be given to them.
 - b) To take experienced faculties for teaching subjects like Physics, Chemistry and Mathematics.
 - c) Now-a-days students are less bothered about academic activities. Steps may be initiated to create positive attitude in the minds of students.
2. It is noticed that the existing mentoring is not been properly conducted, the committee suggested that mentors should interact with the students at least twice in a semester and the details should be properly recorded in the register.
3. The auditor expressed satisfaction on all the academic activities. All the activities are adhering to academic calendar.

The meeting concluded at 4.00pm.

Coordinator
IQAC