

# **SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**

PAPPANAMCODE, TRIVANDRUM – 695018  
TEL: 0471-2490572, 2490772, FAX: 0471-2493920  
Web:www.sctce.ac.in, E-Mail: [principal@sctce.ac.in](mailto:principal@sctce.ac.in)

## **NOTICE INVITING TENDER**

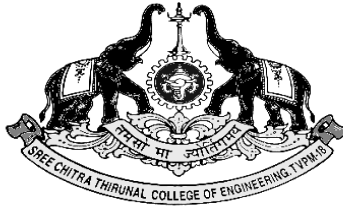
**No. 1202/AC1/ 2018/SCTCE**

**Dated: 06-07-2018**

Sealed Tenders are invited for the procurement of computer hardware and accessories for various departments of the College for which the details are as follows:-

<b>Last date of sale of Tender form</b>	<b>: Up to 15:00 Hrs. of 26.07.2018</b>
<b>Submission of Tender form</b>	<b>: Up to 15 :00 Hrs. of 26.07.2018</b>
<b>Date of opening of Tender</b>	<b>: At 15 :30 Hrs. on 26.07.2018</b>

Tender forms containing terms, conditions and technical specification can be obtained from the College Office on any working day up to 15:00 hrs. of 26.07.2018 at the rate of Rs.900/-. Copy of Cash Receipt for the purchased Tender Documents from this office may be submitted along with the tenders. Those bidders who download tender forms containing terms and conditions from the College Website may submit the Cost of Tender Forms in as separate Demand Draft taken from any nationalized Bank favouring "The Principal, Sree Chitra Thirunal College of Engineering" payable at Thiruvananthapuram, along with the Tender.



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## INVITATION OF TENDERS FOR SUPPLY OF GOODS / SERVICES

### Part I

**Date: 06/07/2018**

1. Tender Reference No. : 1202/AC1/2018/SCTCE
2. Last date for receipt of quotation : 26/07/2018; 03:00 PM
3. Date & Time of opening of Quotation : 26/07/2018; 03:30 PM
4. Quoted rates should be valid for : 90 days
5. Address to which quotations are to be sent: THE PRINCIPAL,  
SREE CHITRA THIRUNAL COLLEGE  
OF ENGINEERING,  
PAPPANAMCODE,  
THIRUVANANTHAPURAM - 18

The envelope will also bear the following identification:-

**Tender for the Procurement of computer hardware and accessories for various departments of the College**

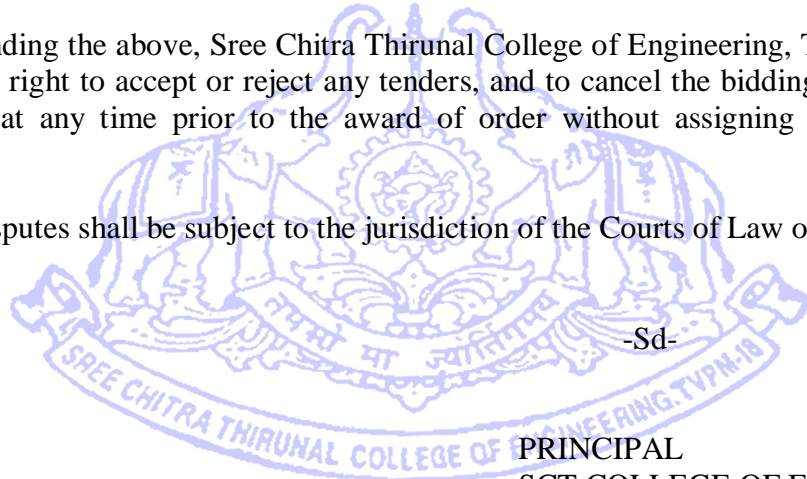
Tender No: 1202/AC1/2018/SCTCE

Do not open before: 26/07/2018; 03:30 PM.

## CONDITIONS OF TENDERS FOR THE SUPPLY OF GOODS / SERVICES:

1. Bidders have the option to quote for all the items or a part thereof. Bids may be send in sealed covers with the tender reference number and last date for receipt of tenders duly super scribed on the cover.
2. Incomplete and late tenders are liable to be rejected summarily.
3. Amount of EMD is 1% of the total cost of goods quoted subject to a maximum of Rs. 5000/- in the form of a crossed demand draft, favouring Principal, Sree Chitra Thirunal College of Engineering, Thiruvananthapuram. Unsuccessful bidder's EMD will be discharged/ returned as promptly as possible, but not later than 30 days after the expiration of the period of bid validity prescribed by the Purchaser. The successful Bidder's EMD will be discharged upon the Bidder signing the Contract and furnishing the performance security. The EMD may be forfeited:
  - (i) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
  - (ii) in case of a successful Bidder, if the Bidder fails to sign the Contract; or to furnish performance security
4. Tenders shall contain the complete specifications and brand names. Printed brochures and a list of reputed customers should be submitted, wherever applicable.
5. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
6. All duties, taxes, license fees, packing and forwarding charges (if any), and other levies payable until delivery at the destination shall be included in the price. All such price components may be shown in the quotation.
7. The quantities noted in the Tender Form are approximate only and the Principal is not bound to order the full quantities shown. In the case of any discrepancy between unit price and total, the unit price shall prevail.
8. Wherever indicated, samples may be furnished at the bidder's expense unless otherwise specified. Bidder shall arrange for testing and installation at own expenses, if so asked in the Tender Form.
9. Tenders containing conditions like "subject to prior sale" may not be considered. Period within which the items can be supplied on placement of firm order should be clearly mentioned.
10. Sree Chitra Thirunal College of Engineering, Thiruvananthapuram will award the Order for supply of Goods /Services to the bidder whose tender has been determined to be substantially responsive, and who has offered the lowest evaluated quotation price. The Principal does not bind himself to accept the lowest of any offer and reserves the right to select one or more from the offers made as considered expedient.
11. The Bidder should furnish the contract agreement and performance security within 15 days from the date of receipt of the order for supply of goods/services, failing which the order will be cancelled without further notice and awarded to next eligible bidder.
12. In respect of all items especially, electrical items, other things being equal, preference will be given to goods bearing ISI Certification mark or augmarking and to products conforming to ISI Specifications.
13. The Sree Chitra Thirunal College of Engineering, Thiruvananthapuram, prior to the expiration of the tender validity period, will notify the bidder whose bid is accepted for the award of contract. The terms of accepted offer shall be incorporated in the purchase order.

14. If the bidder/supplier, after accepting the Purchase Order for supply of Goods/Services, fails to deliver any or all of the Goods or to perform Services within the period(s) specified in the Order, Sree Chitra Thirunal College of Engineering, Thiruvananthapuram shall, without prejudice to its other remedies under the Rules of Purchase, proceed to cancel the order or agree to accept a delayed delivery on the condition of payment of liquidated damages by the bidder/supplier a sum equivalent to 0.50 % of the total cost as indicated in the Purchase Order (which will be deemed as agreed price) for each week or part thereof of delay until actual delivery or performance is completed and such penal charges shall be limited to a maximum of 5 % of the agreed price. Once the maximum is reached Sree Chitra Thirunal College of Engineering, Thiruvananthapuram may proceed on its own to consider the termination/cancellation of the Order and may inform the bidder about the cancellation of the said purchase order.
15. Normal commercial warranty shall be applicable to the supplied goods. Bidder shall arrange for extended period of warranty / guarantee if asked for in the Tender Form. Bidder shall clearly indicate the arrangements for support and maintenance during the period for which the warranty shall be in force.
16. No advance payment terms shall be admitted. Normally complete payment will be made within a period of one to three weeks from the date of installation and satisfactory working / date of completion of service if the documents are in order.
17. Notwithstanding the above, Sree Chitra Thirunal College of Engineering, Thiruvananthapuram reserves the right to accept or reject any tenders, and to cancel the bidding process, and reject all tenders at any time prior to the award of order without assigning any specific reason thereof.
18. All legal disputes shall be subject to the jurisdiction of the Courts of Law of Kerala State.



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PRINCIPAL  
SCT COLLEGE OF ENGINEERING  
PAPPANAMCODE  
THIRUVANANTHAPURAM – 695 018  
TEL: 0471-2490572

# FORMAT OF TENDER

(For use of the bidder. See note below)

Tender Ref..No.

Last Date:.

Sl. No.	Description of Goods	Specifications	Qty. (Numbers)	Quoted Unit Rate in Rs.	Total Amount

1. We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs..... (amount in figures) (Rupees.....only) (amount in words) within the period specified in the Invitations for Tenders.
2. We also confirm that commercial warrantee/guarantee of.....months shall apply to the offered goods from the date of installation/commissioning.
3. We undertake that in competing for (and if the award is made to us in executing) the above contract of supply of goods, we will strictly observe the laws against fraud and corruption in force in the Republic of India, as required by Sree Chitra Thirunal College of Engineering, Thiruvananthapuram.

Place:

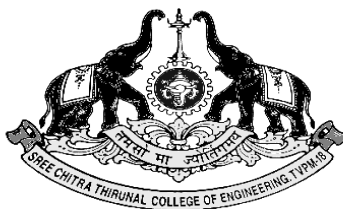
Date:

Signature of the Bidder

## List of Enclosures:

- 1.
- 2.
- 3.

(Note: Bids should be submitted on the official stationary of the bidder)



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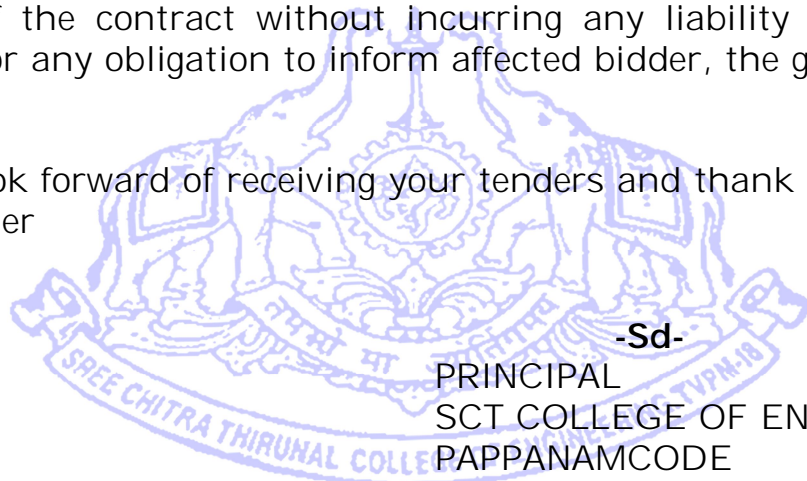
Sl. No.	ITEM	PREFERRED MAKE	QUANTITY
01.	I3 PROCESSOR - 7100	INTEL	18
02.	H110 MOTHERBOARD	GIGABYTE / ASUS / INTEL	18
03.	4 GB DDR4 RAM – 2400 MHz	ADATA / KINGSTON / CORSAIR	18
04.	1 TB HDD SATA	SEAGATE / SAMSUNG / WD	14
05.	USB KEYBOARD	LOGITECH / MICROSOFT / DELL	05
06.	USB MOUSE	LOGITECH / MICROSOFT / DELL	05
07.	18.5" LED MONITOR	LG / SAMSUNG / DELL	12
08.	ATX CABINET WITH 450W SMPS	IBALL / MERCURY / COOLERMMASTER	05
09.	450W SMPS	IBALL / MERCURY / ZEBRONICS	02
10.	24 PORT LAYER 2 WEB MANAGED SWITCH 100/1000	D-LINK / CISCO / DIGISOL	01
11.	LASER PRINTER (Monochrome) 600 X 600 dpi, 18 ppm (A4), USB 2.0 High Speed, 32MB Memory	HP / CANON / EPSON	01

## Special Terms and conditions

- 1) The warranty shall be for smooth functioning, against defective design, manufacturing defects, if any, for a period of 36 months (Onsite comprehensive warranty) from the date of installation. Warranty period shall specifically be mentioned in the invoice or separate warranty document shall be included in the offer.
- 2) The bidder should be OEM or authorized Dealers/ Channel partners/ Distributors of reputed brand having authorization for sales and after sales support for Desktop Computers (enclose OEM certificate/letter specific for this tender).
- 3) The bidder must have completed at least 3 years of experience/operation in the field of supply, installation and support of Desktop Computers.

- 4) Prices quoted will be firm for the entire period of Contract. The quoted price should be inclusive of all taxes & levies, freight, unloading charges etc. It is the responsibility of the Bidder to clearly identify all costs associated with any item or series of items in this Tender Document and submit the total cost likewise.
- 5) Proposed product as available on the website of the manufacturer must be mentioned along with the relevant link. Enclose full technical details of product(s) including specifications with make and model. Related technical brochures should be attached.
- 6) Delivery of the goods, including unloading, positioning at the specified place, commissioning etc. should be borne by the Contractor.
- 7) Payment will be made only after the installation, testing and satisfactory working or completion of service for which the supplier shall submit bills in duplicate (original + copy) giving the reference number of the supply order.
- 8) Higher technical specification may be considered subject to competitive price offer.
- 9) SCTCE reserves the right to accept, split, divide, negotiate, cancel or reject any bid or to annul and reject all bids at any time prior to the award of the contract without incurring any liability to the affected bidders or any obligation to inform affected bidder, the grounds of such action.

We look forward of receiving your tenders and thank you for interest in this Tender



-Sd-

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