

SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING

PAPPANAMCODE, TRIVANDRUM – 695018

TEL: 0471-2490572, 2490772, FAX: 0471-2493920

Web: www.sctce.ac.in, E-Mail: principal@sctce.ac.in

NOTICE INVITING TENDER

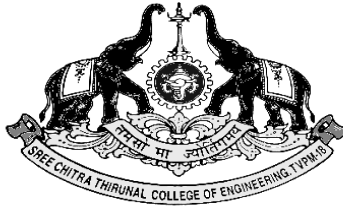
No. 1155/AC1/ 2018/SCTCE

Dated: 21-05-2018

Sealed Tenders are invited for printing 1900 copies of College Magazine 2018, for which the details are as follows:-

Last date of sale of Tender form	:	Up to 15:00 Hrs. of 11.06.2018
Submission of Tender form	:	Up to 15 :00 Hrs. of 11.06.2018
Date of opening of Tender	:	At 15 :30 Hrs. on 11.06.2018

Tender form containing terms, conditions and detailed specification can be obtained from the College Office on any working day up to 15:00 hrs. of 11.06.2018 at the rate of Rs.400/-. Copy of cash Receipt for the purchased Tender Documents from this office may be submitted along with the tenders. Those bidders who download tender forms containing terms and conditions from the College Website may submit the Cost of Tender Form in the form of separate Demand Draft taken from any nationalized Bank favouring "The Principal, Sree Chitra Thirunal College of Engineering" payable at Thiruvananthapuram, along with the Tender.



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INVITATION OF TENDERS FOR SUPPLY OF GOODS / SERVICES

Part I

Date: 21/05/2018

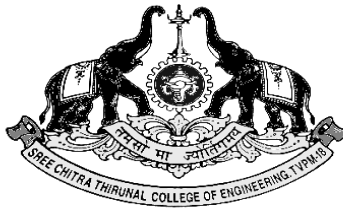
1. Tender Reference No. : 1155/AC1/2018/SCTCE
2. Last date for receipt of quotation : 11/06/2018; 03:00 PM
3. Date & Time of opening of Quotation : 11/06/2018; 03:30 PM
4. Quoted rates should be valid for : 90 days
5. Address to which quotations are to be sent: THE PRINCIPAL,
SREE CHITRA THIRUNAL COLLEGE
OF ENGINEERING,
PAPPANAMCODE,
THIRUVANANTHAPURAM - 18

The envelope will also bear the following identification:-

**Tender for the printing of 1900 copies of
College Magazine**

Tender No: 1155/AC1/2018/SCTCE

Do not open before: 11/06/2018; 03:30 PM.



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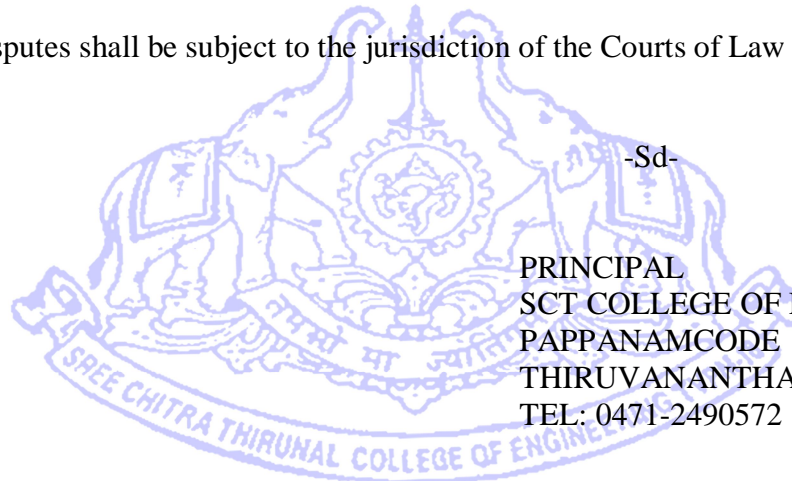
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CONDITIONS OF TENDERS FOR THE SUPPLY OF GOODS / SERVICES:

1. Bids may be send in sealed covers with the tender reference number and last date for receipt of tenders duly super scribed on the cover.
2. Incomplete and late tenders are liable to be rejected summarily.
3. Amount of EMD is 1% of the total cost of goods quoted subject to a maximum of Rs. 5000/- in the form of a crossed demand draft, favouring Principal, Sree Chitra Thirunal College of Engineering, Thiruvananthapuram. Unsuccessful bidder's EMD will be discharged/ returned as promptly as possible, but not later than 30 days after the expiration of the period of bid validity prescribed by the Purchaser. The successful Bidder's EMD will be discharged upon the Bidder signing the Contract and furnishing the performance security. The EMD may be forfeited:
 - (i) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
 - (ii) in case of a successful Bidder, if the Bidder fails to sign the Contract; or to furnish performance security
4. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
5. All duties, taxes, license fees, packing and forwarding charges (if any), and other levies payable until delivery at the destination shall be included in the price. All such price components may be shown in the quotation.
6. The quantities noted in the Tender Form are approximate only and the Principal is not bound to order the full quantities shown. In the case of any discrepancy between unit price and total, the unit price shall prevail.
7. Sree Chitra Thirunal College of Engineering, Thiruvananthapuram will award the Order for supply of Goods /Services to the bidder whose tender has been determined to be substantially responsive, and who has offered the lowest evaluated quotation price. The Principal does not bind himself to accept the lowest of any offer and reserves the right to select one or more from the offers made as considered expedient.
8. The Bidder should furnish the contract agreement and performance security within 15 days from the date of receipt of the order for supply of goods/services, failing which the order will be cancelled without further notice and awarded to next eligible bidder.
9. The Sree Chitra Thirunal College of Engineering, Thiruvananthapuram, prior to the expiration of the tender validity period, will notify the bidder whose bid is accepted for the award of contract. The terms of accepted offer shall be incorporated in the work order.

10. If the bidder/supplier, after accepting the Purchase Order for supply of Goods/Services, fails to deliver any or all of the Goods or to perform Services within the period(s) specified in the Order, Sree Chitra Thirunal College of Engineering, Thiruvananthapuram shall, without prejudice to its other remedies under the Rules of Purchase, proceed to cancel the order or agree to accept a delayed delivery on the condition of payment of liquidated damages by the bidder/supplier a sum equivalent to 0.50 % of the total cost as indicated in the Purchase Order (which will be deemed as agreed price) for each week or part thereof of delay until actual delivery or performance is completed and such penal charges shall be limited to a maximum of 5 % of the agreed price. Once the maximum is reached Sree Chitra Thirunal College of Engineering, Thiruvananthapuram may proceed on its own to consider the termination/cancellation of the Order and may inform the bidder about the cancellation of the said purchase order.
11. No advance payment terms shall be admitted. Normally complete payment will be made within a period of one to three weeks from the date of installation and satisfactory working / date of completion of service if the documents are in order.
12. Notwithstanding the above, Sree Chitra Thirunal College of Engineering, Thiruvananthapuram reserves the right to accept or reject any tenders, and to cancel the bidding process, and reject all tenders at any time prior to the award of order without assigning any specific reason thereof.
13. All legal disputes shall be subject to the jurisdiction of the Courts of Law of Kerala State.



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PRINCIPAL
SCT COLLEGE OF ENGINEERING
PAPPANAMCODE
THIRUVANANTHAPURAM – 695 018
TEL: 0471-2490572

FORMAT OF TENDER

(For use of the bidder. See note below)

Tender Ref..No.

Last Date:.

Sl. No.	Brief Description	Printing Cost per page		Printing Cost per page (with paper)	
		Black & White	Colour	Black & White	Colour

1. We agree to undertake the work in accordance with the technical specifications for a total contract price of Rs..... (amount in figures) (Rupees.....only) (amount in words) within the period specified in the Invitations for Tenders.
2. We also confirm that the work would be completed and magazine delivered at college site within Days from the receipt of the final confirmed manuscript.
3. We undertake that in competing for (and if the award is made to us in executing) the above contract of supply of goods, we will strictly observe the laws against fraud and corruption in force in the Republic of India, as required by Sree Chitra Thirunal College of Engineering, Thiruvananthapuram.

Place:

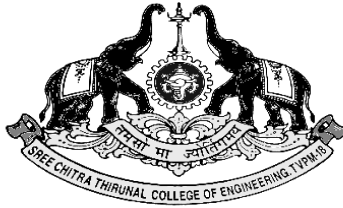
Date:

Signature of the Bidder

List of Enclosures:

- 1.
- 2.
- 3.

(Note: Bids should be submitted on the official stationary of the bidder)



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Sl. No	Item Name and Specification	Quantity
01	College Magazine: 66 A4 Size Pages, Black & White - 100 gsm glossy (art) paper 82 A4 Size Pages, Multicoloured - 100 gsm glossy (art) paper Cover Page, Multicoloured - 300 gsm glossy (art) paper with matte lamination & perfect binding	1900

Special Terms and conditions

- 1) Tenders shall contain the paper specimen for all types of paper and a sample copy of previously printed college magazine.
- 2) The Screening Committee will first evaluate all the tenders received based on printer's capabilities and quality of printing based on previous magazine, irrespective of rates quoted.
- 3) Rates should be quoted for approximately 152 pages per magazine for 1900 copies. Work Order will include the contract price calculated on rates as per actual pages of the magazine.
- 4) Manuscript will be provided and the Magazine should be completed and delivered within 15 working days after handing over of the final proof.
- 5) The work of proof reading must be accurate and it will be the responsibility of the printer to handover the proofs at college premises and collect from the college. No transportation cost will be provided for delivering the magazine at college site and also for proof reading.
- 6) The quoted price should be inclusive of all duties, taxes, license fees, packing and forwarding charges (if any), and other levies payable until delivery at the college premises.
- 7) SCTCE reserves the right to accept or reject any or all the Proposals in whole or part at any time without assigning any reasons and without incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.
- 8) Complete payment will be made within a period of one to three weeks from the date of satisfactory completion of work and delivery, if the documents are in order.

We look forward of receiving your tenders and thank you for interest in this Tender

-Sd-

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