

SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING

PAPPANAMCODE, TRIVANDRUM – 695018
TEL: 0471-2490572, 2490772, FAX: 0471-2493920
Web:www.sctce.ac.in, E-Mail: principal@sctce.ac.in

NOTICE INVITING TENDER

No. 2615/AC1/ 2018/SCTCE

Dated: 06-07-2018

Sealed Tenders are invited for the supply of 120 nos. of chairs for Seminar Halls of various departments of the college for which the details are as follows:-

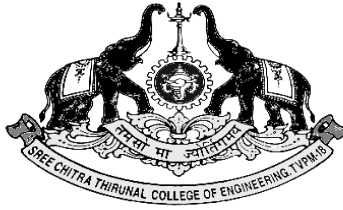
Last date of sale of Tender form : Up to 15:00 Hrs. of 26.07.2018

Submission of Tender form : Up to 15 :00 Hrs. of 26.07.2018

Date of opening of Tender : At 15 :30 Hrs. on 26.07.2018

****In case the proposed date declared as holiday, the tender will be opened on the next working day.**

Tender forms containing terms, conditions and technical specification can be obtained from the College Office on any working day up to 15:00 hrs. of 26.07.2018 at the rate of Rs.900/-. Copy of Cash Receipt for the purchased Tender Documents from this office may be submitted along with the tenders. Those bidders who downloads tender forms containing terms and conditions from the College Website may submit the Cost of Tender Forms in the form of separate Demand Draft taken from any nationalized Bank favouring "The Principal, Sree Chitra Thirunal College of Engineering" payable at Thiruvananthapuram, along with the Tender.



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INVITATION OF TENDERS FOR SUPPLY OF GOODS / SERVICES

Part I

Date: 06/07/2018

1. Tender Reference No. : 2615/AC1/2018/SCTCE
2. Last date for receipt of quotation : 26/07/2018; 03:00 PM
3. Date & Time of opening of Quotation : 26/07/2018; 03:30 PM
4. Quoted rates should be valid for : 90 days
5. Address to which quotations are to be sent: THE PRINCIPAL,
SREE CHITRA THIRUNAL COLLEGE
OF ENGINEERING,
PAPPANAMCODE,
THIRUVANANTHAPURAM - 18

The envelope will also bear the following identification:-

**Tender for the supply of 120 chairs for Seminar
Halls of various Departments**

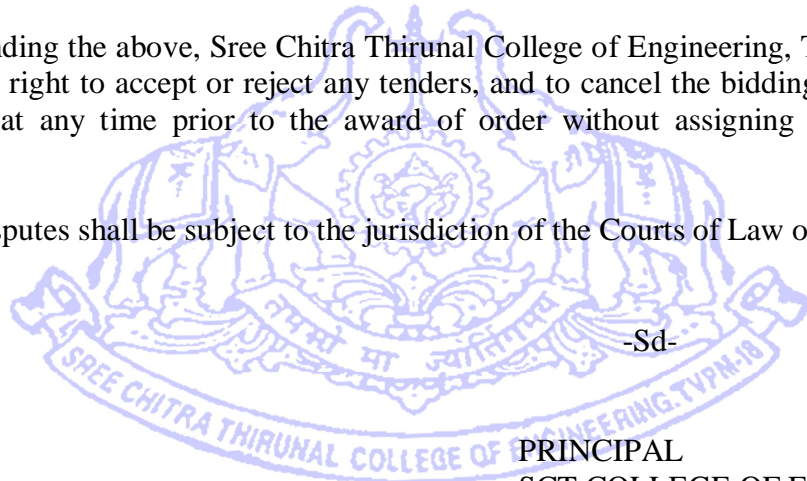
Tender No: 2615/AC1/2018/SCTCE

Do not open before: 26/07/2018; 03:30 PM.

CONDITIONS OF TENDERS FOR THE SUPPLY OF GOODS / SERVICES:

1. Bidders have the option to quote for all the items or a part thereof. Bids may be send in sealed covers with the tender reference number and last date for receipt of tenders duly super scribed on the cover.
2. Incomplete and late tenders are liable to be rejected summarily.
3. Amount of EMD is 1% of the total cost of goods quoted subject to a maximum of Rs. 5000/- in the form of a crossed demand draft, favouring Principal, Sree Chitra Thirunal College of Engineering, Thiruvananthapuram. Unsuccessful bidder's EMD will be discharged/ returned as promptly as possible, but not later than 30 days after the expiration of the period of bid validity prescribed by the Purchaser. The successful Bidder's EMD will be discharged upon the Bidder signing the Contract and furnishing the performance security. The EMD may be forfeited:
 - (i) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
 - (ii) in case of a successful Bidder, if the Bidder fails to sign the Contract; or to furnish performance security
4. Tenders shall contain the complete specifications and brand names. Printed brochures and a list of reputed customers should be submitted, wherever applicable.
5. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
6. All duties, taxes, license fees, packing and forwarding charges (if any), and other levies payable until delivery at the destination shall be included in the price. All such price components may be shown in the quotation.
7. The quantities noted in the Tender Form are approximate only and the Principal is not bound to order the full quantities shown. In the case of any discrepancy between unit price and total, the unit price shall prevail.
8. Wherever indicated, samples may be furnished at the bidder's expense unless otherwise specified. Bidder shall arrange for testing and installation at own expenses, if so asked in the Tender Form.
9. Tenders containing conditions like "subject to prior sale" may not be considered. Period within which the items can be supplied on placement of firm order should be clearly mentioned.
10. Sree Chitra Thirunal College of Engineering, Thiruvananthapuram will award the Order for supply of Goods /Services to the bidder whose tender has been determined to be substantially responsive, and who has offered the lowest evaluated quotation price. The Principal does not bind himself to accept the lowest of any offer and reserves the right to select one or more from the offers made as considered expedient.
11. The Bidder should furnish the contract agreement and performance security within 15 days from the date of receipt of the order for supply of goods/services, failing which the order will be cancelled without further notice and awarded to next eligible bidder.
12. In respect of all items especially, electrical items, other things being equal, preference will be given to goods bearing ISI Certification mark or augmarking and to products conforming to ISI Specifications.
13. The Sree Chitra Thirunal College of Engineering, Thiruvananthapuram, prior to the expiration of the tender validity period, will notify the bidder whose bid is accepted for the award of contract. The terms of accepted offer shall be incorporated in the purchase order.

14. If the bidder/supplier, after accepting the Purchase Order for supply of Goods/Services, fails to deliver any or all of the Goods or to perform Services within the period(s) specified in the Order, Sree Chitra Thirunal College of Engineering, Thiruvananthapuram shall, without prejudice to its other remedies under the Rules of Purchase, proceed to cancel the order or agree to accept a delayed delivery on the condition of payment of liquidated damages by the bidder/supplier a sum equivalent to 0.50 % of the total cost as indicated in the Purchase Order (which will be deemed as agreed price) for each week or part thereof of delay until actual delivery or performance is completed and such penal charges shall be limited to a maximum of 5 % of the agreed price. Once the maximum is reached Sree Chitra Thirunal College of Engineering, Thiruvananthapuram may proceed on its own to consider the termination/cancellation of the Order and may inform the bidder about the cancellation of the said purchase order.
15. Normal commercial warranty shall be applicable to the supplied goods. Bidder shall arrange for extended period of warranty / guarantee if asked for in the Tender Form. Bidder shall clearly indicate the arrangements for support and maintenance during the period for which the warranty shall be in force.
16. No advance payment terms shall be admitted. Normally complete payment will be made within a period of one to three weeks from the date of installation and satisfactory working / date of completion of service if the documents are in order.
17. Notwithstanding the above, Sree Chitra Thirunal College of Engineering, Thiruvananthapuram reserves the right to accept or reject any tenders, and to cancel the bidding process, and reject all tenders at any time prior to the award of order without assigning any specific reason thereof.
18. All legal disputes shall be subject to the jurisdiction of the Courts of Law of Kerala State.



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PRINCIPAL
SCT COLLEGE OF ENGINEERING
PAPPANAMCODE
THIRUVANANTHAPURAM – 695 018
TEL: 0471-2490572

FORMAT OF TENDER

(For use of the bidder. See note below)

Tender Ref..No.

Last Date:.

Sl. No.	Description of Goods	Specifications	Qty. (Numbers)	Quoted Unit Rate in Rs.	Total Amount

1. We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs..... (amount in figures) (Rupees.....only) (amount in words) within the period specified in the Invitations for Tenders.
2. We also confirm that commercial warrantee/guarantee of.....months shall apply to the offered goods from the date of installation/commissioning.
3. We undertake that in competing for (and if the award is made to us in executing) the above contract of supply of goods, we will strictly observe the laws against fraud and corruption in force in the Republic of India, as required by Sree Chitra Thirunal College of Engineering, Thiruvananthapuram.

Place:

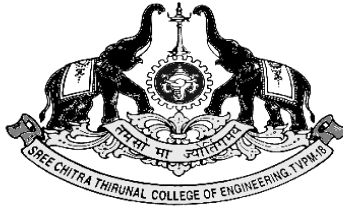
Date:

Signature of the Bidder

List of Enclosures:

- 1.
- 2.
- 3.

(Note: Bids should be submitted on the official stationary of the bidder)



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A. DETAILED SPECIFICATION OF CHAIRS FOR SEMINAR HALLS (120 Nos.) (diagram of sample model attached)

- ❖ Dimension : 50 cm x 45 cm
- ❖ Seat size : 40 cm x 45 cm
- ❖ Seat and back : To be made up of MS perfo mesh with a thickness of 1 mm having 14 gauge pipe, with black powder coated
- ❖ Armrests : Both left and right arms made up of MS with black powder coated. The armrests are fitted to the seat with seat / armrest connecting strip assembly made up of 0.5 cm thickness.
- ❖ Tubular frame : The tubular frame made up of ¾" x 16 gauge, MS tube and black powder coated.
- ❖ Bottom rack : There should be provision for luggage bag rack made up of metal frame on the bottom of chair having dimension of 39 cm x 40 cm
- ❖ Writing pad size : 23inch x 12inch x 15mm – thick of hot pressed particle laminated board.

Special Terms and conditions

- 1) A minimum of three years replacement warranty should be provided
- 2) Sree Chitra Thirunal College of Engineering reserves the right to reject any or all the tenders without assigning any reason or to allot full or part of the supply to one or more firms.
- 3) The bidder shall be original manufacturer of the quoted product or their authorized representative / dealer. OEM Certificate / Dealer certificate from manufacturer must be enclosed.
- 4) The quoted price shall be inclusive of all taxes & levies, freight, unloading charges etc. The firm should mention GST Registration number wherever applicable.
- 5) Enclose full technical details of product(s) including specifications with make and model. Related brochures / catalogues should be attached.
- 6) Delivery of the goods, including unloading, positioning at the specified place etc. should be borne by the Contractor.
- 7) Payment will be made only after the supply and satisfactory working or completion of service.

We look forward of receiving your tenders and thank you for interest in this Tender

-Sd-

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SAMPLE MODEL

